



Step into work!

ENGLISH FOR WORK

Start Dates	Every Monday						
Hours/Week	Monday to Thursday	<table border="1"> <tr> <th>UK Time</th> </tr> <tr> <td>Lesson : 13.45 - 15.15</td> </tr> <tr> <td>Break: 15.15 - 15.30</td> </tr> <tr> <td>Lesson : 15.30 - 16.30</td> </tr> </table>		UK Time	Lesson : 13.45 - 15.15	Break: 15.15 - 15.30	Lesson : 15.30 - 16.30
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Afternoon Classes	- 10 Hours p/w						
Language level	Intermediate to Advanced (CEFR B1+ to C2; IELTS 4.5 to 7.5+)						
Price	GBP 120 p/w						
Course modules	Presenting yourself & your ideas effectively	Telephoning & leaving voicemails	Making effective presentations				
	Writing to sell—advertising & marketing	How to write an effective CV & covering letter: matching individual	Interview preparation: how to market yourself & answer				
	Learning from others: how to request & receive feedback, making suggestions, etc	Communication across cultures: international clients & colleagues, protocols & body language, etc	Building working relationships & being a team player: showing initiative, sharing ideas, & problem-solving, etc				
Accommodation	Homestay ,single room, half-board GBP 147 p/w						